



1. HERS Leadership Institute Application Summer 2025 **2. Education** **3. Professional Experienc**

>

HERS Leadership Institute Application Summer 2025

Instructions

It is recommended that applicants type all responses in a WORD document first in order to cut and paste from the document. That will provide you with a record of what you have submitted, allow you to edit each section as you are completing the application, and will assist you in staying within the specified word or character limit for applicable sections of the application. A PDF of these questions is available on our website to help you prepare.

To save your progress, click the '**SAVE**' button at the bottom of any page. Clicking this button will bring up a pop-up window where you will enter your email address. You will then receive an email from noreply@formstack.com with a unique URL. Use this unique URL to return to your partially completed HLI Application.

For more information about the HERS Leadership Institute, including curriculum, formats offered, locations, and deadlines, please visit:
<https://www.hersnetwork.org/hers-institute/>

Preferred Summer Institute

The 2025 June HLI will take place in Golden, CO at Colorado School of Mines. Participants will arrive on Monday, June 9th and depart on Wednesday, June 18th.

The 2025 July HLI will take place in Indianapolis, IN at Butler University. Participants will arrive on Tuesday, July 22nd and depart on Thursday, July 31st.

Please select your preferred summer institute.* (See information below on financial support opportunities available through HERS and note that the HERS-Luce STEM Leader Fellowship is only available to participants attending the June Institute.)

**Please note: we are usually able to accommodate every accepted applicant's first choice for the summer HLI. However, if we reach maximum capacity for either one of the summer HLI offerings, we will need to begin a waiting list. In that scenario we will approach accepted applicants and ask them if they are willing to move to the other summer offering if there is space available.*

Financial Support Opportunities: HERS-Luce STEM Leader Fellowship, HERS-Mellon Leader Fellowship, HERS Scholarship

HERS is proud to offer three different financial support opportunities to eligible prospective HLI participants.* Each funding opportunity has specific eligibility requirements and requires documentation. Please review the descriptions and criteria for the Fellowships and Scholarships available through HERS on this page https://www.hersnetwork.org/hers-institute/financial_support/ prior to answering the next question.

Do you believe that you meet the all of the eligibility criteria and intend to apply for one of the financial support opportunities available through HERS?

**If you are accepted into the HLI, you will be asked whether your participation in the HLI is contingent on receiving financial support through HERS. At that time, if you indicate that you need financial support, you will be asked to complete an application for one of these funding opportunities.*

Contact Information

Current Job Title (Please limit to 80 characters)*

Salutation*

First Name*

Middle Name

Last Name*

Pronouns*

Personal Email*

Work Email*

Preferred Email for all HERS-related Communications*

--select an item--



Mobile Phone i.e. (555) 867-5309*

Home Phone i.e. (555) 867-5309

Work Phone i.e. (555) 867-5309

Home Address (Street)*

Home Address (City)*

Home Address (State/Province)*

--select an item--



Home Address (ZIP/Postal Code)*

Home Address (Country/Territory)*

United States



Why HERS?

How did you find out about the HERS Leadership Institute?*

--select an item--



Which word best describes the person that first told you about the HERS Leadership Institute?*

Colleague Coach Institution Leader
Mentor Sponsor Supervisor
Conference Presenter/Speaker

Why would you like to participate in the HERS Leadership Institute? (200 words, maximum)*

Why is now the time for you to attend the HERS Leadership Institute?*

*- required

NEXT

Education

Please list all degrees earned in reverse chronological order back to your first four-year degree. If you are currently enrolled in a degree-granting program at an institution of higher education, please list that degree/program first.

To add another degree, click on the '+ Education' at the bottom of the section.

Education Details

Please enter the name of your Institution exactly as it is spelled. (For example, 'University of California, Santa Barbara' instead of 'UC Santa Barbara.')

Degree Earned:*

Field/Concentration of Study*

From Date*

To Date*

[+ Education](#)

*- required

Professional Experience

Please tell us about the last three positions you've held along with employer information for each position. **Please list your *current* position first** If you have held multiple positions at the same institution (e.g., Assistant Director of Admissions and then Executive Director of Admissions), please create a separate entry for each position.

To add professional experience, click on the '+ Professional Experience' at the bottom of the section.

Position Title (e.g., Director of Sustainability, Professor of Philosophy, Associate Vice President of Facilities, etc.) If you hold two or more titles simultaneously (e.g., Professor of Chemistry and Associate Dean for Faculty Affairs), you may submit them as one entry. *

Current Employer/Institution?*

--select an item--

Position Start Date*

Employer / Institution Name (Type it exactly as it is spelled. For example, 'University of California, Santa Barbara' instead of 'UC Santa Barbara.')

Employer/Institution Mailing Address (Street)*

Employer/Institution Mailing Address (City)*

Employer/Institution Mailing Address (State/Province)*

--select an item--

Employer/Institution Mailing Address (ZIP/Postal Code)*

Employer/Institution Mailing Address (Country/Territory)*

United States

Department/Division

--select an item--

Institution Category*

--select an item--

Institution Type*

--select an item--

Special Designation*

--select an item--

Total Enrollment of Institution (all students, including undergraduate, graduate, professional, etc.)*

--select an item--

Describe this position type (Please select all that apply. To select more than one option, press and hold the CTRL or CMD key while selecting the values you want to include.) *

Administration
Faculty
Staff
N/A

If you selected more than one type of position above, please describe the amount of time allocated to each role.

+ Professional Experience

*- required

BACK

SAVE

NEXT

Career Development

Tell Us More About Your Current Role

Tip: Pull down on the lower right-hand corner of the text box to make the space larger.

Please describe your primary responsibilities.*

Please list the position title (no names, please) of the person to whom you currently report.*

Please list the position titles of your direct reports and those for whom you have shared supervisory responsibility, if applicable.*

Help us understand the colleagues you work with on a regular basis, whether inside or outside of your department and/or division. With whom (by position titles only) do you work most closely to fulfill the duties and responsibilities of your current role?*

Please describe any notable accomplishments or outcomes achieved while serving in your current role. If this is a new role, please use the space provided to describe notable accomplishments in your most recent roles that helped you secure your current position.*

Career Advancement

Thinking of your career as a whole, please list major professional accomplishments and/or achievements. It is OK to repeat what was stated above. (150 word or 1,000 character limit) *

What professional role do you aspire to in the next five years? What do you think you need in terms of professional development—skills, knowledge, experience, and connections—in order to achieve this goal? (150 word or 1,000 character limit) *

Leadership Experience

Please describe any leadership projects or initiatives you have overseen. These leadership initiatives can be part of your current role, past positions, and/or include projects outside of higher education or in service to a professional association. (300 word or 2,000 character limit)*

*- required

BACK

SAVE

NEXT

Recommender Information

Please Note

In order for your application to be reviewed, you are required to provide recommender information. Recommender information will be used to email the recommender a request link to submit their Letter of Recommendation.

We encourage you to discuss the availability of funding for your participation in the HLI prior to requesting your letter of recommendation. Most participants are supported in full by their institutions although the funding may come from a mix of sources (e.g., a combination of funding from the Provost's office, President's office, and departmental professional development funds). While some applicants may be eligible for financial support through HERS (described in detail on this page: https://www.hersnetwork.org/hers-institute/financial_support/) those applicants will still need to demonstrate that they've secured support for all remaining expenses through their institutions.

REQUIRED ELEMENTS OF YOUR LETTER OF RECOMMENDATION

We require one letter of recommendation from someone at your current institution/organization. Your recommendation should come from a senior leader such as one of the following individuals: President/Chancellor; Provost/Vice-President Academic Affairs; Academic Dean; Chief Student Affairs Officer; Chief Financial/Budget Officer; Chief Diversity Officer; Chief Advancement/Development Officer; Chief Information Technology Officer; Chief Human Resources/Talent Management Officer; Chief Enrollment/Admissions Officer.

The recommendation request email will be sent to your recommender immediately after you save the information. Please alert your recommender that the email requesting their letter of recommendation is sometimes flagged as "junk" or "spam."

Your recommender will be asked to comment on the following:

~ Your potential for progressively responsible leadership and ultimately senior-level institutional/organizational leadership

~ Your ability to complete a campus leadership project*

~ Acknowledgement that your direct supervisor supports your Institute attendance

~ The potential impact on both you and your institution should you be selected to participate in the HERS Leadership Institute

**Throughout the HERS Leadership Institute, participants apply knowledge to a self-designed leadership project, a personal case study that will spark organizational change on campus, potentially impacting a range of areas. The leadership project requires that participants create buy-in, motivate the efforts of others, and lead their own colleagues in a collective effort to achieve and sustain some kind of change, intended to improve conditions on campus. Your recommender will be asked to offer their assessment of your ability to successfully lead this type of change initiative at your institution.*

Your recommendation letter is due by the application deadline. Please consult the HERS Leadership Institute page: <https://www.hersnetwork.org/hers-institute/> for the early-decision and regular-decision application deadlines. Your application is not considered complete and will not be reviewed until the required letter of recommendation has been received.

Please provide contact information for your recommender:

Recommender Information

Recommender Salutation*

Recommender First Name*

Recommender Last Name*

Recommender Email*

Recommender Job Title*

Name of Institution (exactly as it's spelled)*

I agree to waive access to this recommendation

[+ Recommender](#)

*- required

BACK

SAVE

NEXT

HERS Mission, Vision and Values

Mission

Through programs, services, and research, HERS creates and sustains a community of women and gender-diverse leaders who serve as bold agents of inclusive and equitable change for higher education.

Vision

HERS is committed to transforming higher education by serving as the premier equity-minded leadership development organization for women and gender-diverse leaders.

Values

Boldness - HERS promotes leaders who align actions with values and lead with confidence, courage, and audacity.

Collaboration and Community - HERS seeks opportunities to convene, partner, and collaborate with individuals, institutions, and organizations that share our commitment to advancing equity.

Diversity, Equity, & Inclusion (DEI) - HERS amplifies the perspectives and experiences of people, thoughts, practices, and ideas that historically have been excluded and marginalized.

Please acknowledge that you support the mission and vision of HERS.*

Examples

Please share some examples of how your professional work has complemented the mission or vision of HERS and/or how your professional work has reflected any of the values of HERS. You can write this in narrative or list format. [Word limit of 200 words] **Tip: Pull down on the lower right-hand corner of the text box to make the space larger.**

*- required

BACK

SAVE

NEXT

Review and Submit

After reviewing your application, please sign to confirm the information provided is correct and click "Submit."

You may not make any edits to your application after it has been submitted.

Your application is considered incomplete until we receive your letter of recommendation. Please remember, your recommendation needs to be received no later than the application deadline for your application to be considered complete.

Once we receive your letter of recommendation, your materials will be sent to the application review team. Please refer to the dates listed on the HERS Leadership Institute webpage for application decision notification dates.

Full Name *

Date *

*- required

BACK

SAVE

SUBMIT